

## **RURAL MUNICIPALITY OF HEADINGLEY**

### **Minutes of the Regular Meeting of Council – January 12, 2010**

The Regular Meeting of the Council of the Rural Municipality of Headingley was held at the Council Chambers, Tuesday, January 12, 2010.

#### **Members Present**

Deputy Reeve:	Tammy Wood
Councillors:	Ian L. Ruth, Marly Mustard, Jim Robson
Chief Administrative Officer:	Chris Fulsher
Development Officer:	Ray Muller

#### **Call to Order**

Deputy Reeve Wood called the meeting to order at 7:00 p.m.

#### **1/10 – Agenda**

J. Robson; M. Mustard: RESOLVED THAT the meeting agenda for January 12, 2010, prepared by the Reeve and the Chief Administrative Officer be hereby approved subject to the addition of the following item:

4.0 (e) Correspondence from Shan Hornby asking what Headingley is doing to celebrate the Manitoba Homecomings promotion

Carried (4-0)

#### **2/10 – Minutes**

M. Mustard; J. Robson: WHEREAS copies of the minutes have been distributed to the members of Council;

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of December 8, 2009, be adopted as circulated and corrected.

Carried (4-0)

#### **3/10 – Accounts**

J. Robson; M. Mustard: WHEREAS the accounts dated January 8, 2010 have been examined and found to be in order;

THEREFORE BE IT RESOLVED THAT accounts numbered 027000 to 027123 inclusive, Internet payments WEB129 to WEB140 inclusive, and direct deposits numbered DD819 to DD871 inclusive, in the total amount of \$272,910.79 be approved and paid.

Carried (4-0)

#### **4/10 – Financial Statements**

M. Mustard; J. Robson: BE IT RESOLVED THAT the Financial Statement for the month ending November 30, 2009 be received and approved.

#### **5/10 – Interim Operating Budget**

M. Mustard; J. Robson: WHEREAS Section 163 of The Municipal Act provides that the council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year;

AND WHEREAS Subsection 169(1) of The Municipal Act provides that a municipality may make an expenditure only if it is

(a) provided for in the council's interim operating budget, operating budget or capital budget;

NOW THEREFORE, BE IT RESOLVED: THAT the following interim operating budget be adopted for 2010:

Municipal Operating

General Government Services	\$180,000
Protective Services	75,000
Transportation Services	250,000
Environmental Health Services	35,000
Public Health and Welfare Services	5,000
Environmental Development Services	60,000
Economic Development Services	60,000
Recreation and Cultural Services	140,000
Fiscal Services	<u>100,000</u>
Total	\$905,000

Sewer and Water Utility

Purchase of Water	\$100,000
Treatment of Sewage	<u>35,000</u>
Total	\$135,000

Carried (4-0)

**6/10 – Phoenix Community Centre – replacement window shields**

M. Mustard; J. Robson: WHEREAS the window shields at the Phoenix Community Centre Skate Building require replacement due to wear and tear and vandalism; AND WHEREAS Pioneer Window and Door Mfg Ltd has submitted a quote of \$3,054.48 plus related taxes for the replacement of the window shields; NOW THEREFORE BE IT RESOLVED THAT Council do hereby approve the contract with Pioneer Window and Door Mfg Ltd as submitted subject to a second competitive quote.

Carried (4-0)

**7/10 – Headingley Library Building**

M. Mustard; J. Robson: WHEREAS Council by Resolution No. 104/09 approved funding of \$615,000 for the construction of the new Headingley Library Building; AND WHEREAS the final costs for the project are now estimated at \$630,000 including moving costs, additional janitorial storage & supplies, Central Vac and other incidentals; THEREFORE BE IT RESOLVED THAT Council do hereby approve an additional \$15,000 in funding for this project.

Carried (4-0)

**8/10 – 2009 Supplementary Taxes and Cancellations**

M. Mustard; J. Robson: WHEREAS adjustments are required to 2009 Supplementary Taxes and Cancellations due to changes in occupancy dates and errors in the split assessments values used to calculate the Local Improvement Taxes;  
THEREFORE BE IT RESOLVED THAT Council do hereby authorize the following adjustments:

Roll No	Amount	Description
80233	\$3,070.98	Taxes added to reflect correct occupancy date
80225	-\$247.84	Taxes cancelled to reflect correct occupancy date
7400	-\$50.37	Correct LID Split Assessment Calculation
7500	-\$143.75	Correct LID Split Assessment Calculation

Carried (4-0)

### **9/10 – Lannoo Estate Subdivision – Development Agreement**

M. Mustard; J. Robson: WHEREAS the Administrators of the Estate of Suzanne Lannoo are required to enter into a development agreement with the RM of Headingley as a condition of the approval of the Lannoo Estate Subdivision;  
AND WHEREAS the development agreement has been examined and found to be in order;  
THEREFORE BE IT RESOLVED THAT Council do hereby approve the development agreement with Darlene Caron, Pamela Ashton, and Colleen Bayne, as administrators of the Estate of Suzanne Lannoo and authorizes the Deputy Reeve and CAO to execute the agreement on behalf of the municipality.

Carried (4-0)

### **Public Hearings**

Notice was given that Council would sit at 7:30 p.m. on this date to hear representation from any person respecting:

Variation Applications:

- (i) Variation Application 01/10: Bargaen, 122 Grange Street – Vary north side yard from 50 feet to 12 feet to allow construction of a detached garage

Subdivision Hearing:

- (i) Subdivision Hearing: Schinkel Properties, south of PTH 1 and east of Blumberg Sportsplex – 10 lot commercial subdivision

### **Variation Application No. 01/10**

Representations:

- |                |  |
|----------------|--|
| In Support:    | Judith Bargaen<br>Elizabeth Loewen<br>Letter from Roy and Verna McGuckin<br>Letter from Gordon and Wendy Mackenzie |
| In Opposition: | None   |

### **10/10 – Variation Application No. 01/10**

J. Robson; M. Mustard: RESOLVED THAT Variation Application No. 01/10 regarding 122 Grange St, (Bargaen) be hereby approved.

Carried (4-0)

**Subdivision Hearing**

Representations:

In Support: Bob Schinkel

In Opposition: None

**11/10 – Schinkel Subdivision – 12 commercial lots – PTH 1**

I. Ruth; J. Robson: WHEREAS Schinkel Properties Inc. has made application to subdivide 12 commercial lots from the present holding of 50.68 acres being Part or R.L. 67 Parish of Headingley and PT RL 85 & 86 Parish of St. Charles;

AND WHEREAS the property was the subject of Subdivision Application No. 4208-08-5135 which has been withdrawn by the applicant;

AND WHEREAS the subdivision application has been revised as per the attached to provide for 10 lots ranging in size from 1.31 acres to 3.5 acres

AND WHEREAS the new lots to be created are zoned “CHY” Highway Commercial and the residual area is zoned as "AG" General Agricultural Zone;

AND WHEREAS the Public Hearing required under section 125 (2) (a) of The Planning Act has been held by Council;

THEREFORE, BE IT RESOLVED THAT Subdivision Application 4208-09-5202 of Schinkel Properties Inc. BE APPROVED subject to the following conditions:

- 1) The final layout of the proposed subdivision shall be subject to the approval of council.
- 2) Applicant entering into a Development Agreement for the installation of municipal services and infrastructure per Development Guidelines & Municipal Services Standards Version 05-01-25.
- 3) File a plan of subdivision at WLTO
- 4) Easements are required for MTS and Hydro
- 5) Confirmation from MIT Technical Services Engineer regarding site drainage
- 6) A Traffic Impact Study to be completed by the developer
- 7) Developer to pay Capital Lot Levy of \$2,000 per lot,
  - a) \$2,000 per 10 new lots = \$20,000
- 8) Developer to pay infrastructure fee of \$4,500 per lot;
  - a) 10 lots X \$4,500 = \$45,000
- 9) Developer to pay Road Infrastructure Levy of \$2,000 per lot;
  - a) 10 lots x \$2,000 = \$20,000
- 10) Developer to pay cost recovery fee for sewer & water services of \$250 per acre
  - a) 16.81 acres x \$250.00 = \$4,202.50
- 11) Developer to pay all outstanding taxes, if any

Carried (4-0)

**12/10 – Canadian Red Cross – Letter of Understanding**

J. Robson; M. Mustard: WHEREAS a Letter of Understanding between the RM of Headingley and the Canadian Red Cross for the provision of registration and inquiry services in disaster response situations has been prepared;  
AND WHEREAS the LOU has been examined and found to be in order and in the best interests of the municipality;  
THEREFORE BE IT RESOLVED THAT Council do hereby approve the LOU and authorizes the CAO to execute same on behalf of the municipality.

Carried (4-0)

**13/10 – Workplace Safety Seminar**

M. Mustard; J. Robson: RESOLVED THAT Council do hereby authorize the Development Officer and the Public Works Assistant to attend the Workplace Safety Seminar to be held in Winnipeg on January 22, 2010 and that mileage and expenses be authorized for payment.

Carried (4-0)

**14/10 – Appointment of Volunteer Firefighters**

M. Mustard; J. Robson: WHEREAS the Fire Chief has recommended the appointment of John Mauseth and Joe McKenzie as firefighters on the Headingley Fire Department to replace Arnold Witt and Neil Bilideau;  
THEREFORE BE IT RESOLVED THAT Council do hereby accept the recommendation of the Fire Chief and authorizes the appointment of John Mauseth and Joe McKenzie to be effective immediately;  
AND FURTHER THAT Council do hereby authorize the expenditure of up to \$5,000.00 for the necessary gear and clothing and training.

Carried (4-0)

**15/10 – The Fires Prevention and Emergency Response Act**

J. Robson; M. Mustard: WHEREAS Office of the Fire Commissioner requires municipalities in Manitoba to designate Local Assistants under The Fires Prevention and Emergency Response Act;  
THEREFORE BE IT RESOLVED THAT Council do hereby designate the following as Local Assistants to the Fire Commissioner:

Fire Chief Doug Hansen  
Deputy Chief Murray Kozie  
Deputy Chief Bruce Shaw  
Deputy Chief Glenn Reimer

Carried (4-0)

**16/10 – Reports**

M. Mustard; J. Robson: BE IT RESOLVED THAT the following reports be received as information:

Finance: No report

Works and Operations: Snow removal ?????? over Christmas

- Utility: Water reservoir filling being done by manually, new valve expected in 2 weeks
- Library: Moving of library underway; Grand opening February 6
- Recreation: Winter Carnival preparation underway; TV installed in Hockey Hutch
- Carried (4-0)

**17/10 – Correspondence**

M. Mustard; J. Robson: BE IT RESOLVED THAT the following correspondence be received as information:

- (a) Minister of Culture, Heritage & Tourism: Rural Library Technological Sustainability Grant for 2009
- (b) Community Centre Manager: 2009 Summary of facility revenue
- (c) Water Services Board: Notice to Cartier Water Co-op of increase in water rates
- (d) Macdonald-Headingley Rec District: Minutes of meeting Dec 2
- (e) Shan Hornby: Question about what Headingley is doing to celebrate the Manitoba Homecoming promotion

Carried (4-0)

**Adjournment**

Deputy Reeve Wood declared the meeting adjourned at 8:15 p.m.

RURAL MUNICIPALITY OF HEADINGLEY

\_\_\_\_\_  
Deputy Reeve

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Chief Administrative Officer